

## Coordination Committee

**Committee Members:** R. E. Barry, Jr., C. N. Jacques, J. A. Jenks (Chair).

**Mission:**

This Committee was established as the *ad hoc* Committee Review Committee in 1998 by the President and charged to formalize mission statements, clarify responsibilities of each standing committee, and to prepare a working document entitled, "Duties and Responsibilities of Standing Committees," for distribution to officers, board members, and committee chairs. In 2000, this Committee was made a standing committee, the Committee on Committees, by the Board of Directors. Following the 2003 meetings, the name was changed to Coordination Committee.

**Information Items:**

(1) Committee worked to compile the 2015 Annual Reports Document (Board Book). Our Committee appreciated timely report submission by Committee Chairs.

**Action Items:** None.

**Respectfully submitted,**  
Jonathan A. Jenks, Chair  
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