

## **Coordination Committee**

**Committee Members:** R. E. Barry, Jr., J. R. Choate, J. G. Hallett, J. A. Jenks (Chair), M. A. O'Connell, and D. L. Waldien.

### **Mission:**

This committee was established as the *ad hoc* Committee Review Committee in 1998 by the President and charged to formalize mission statements, clarify responsibilities of each standing committee, and to prepare a working document entitled, "Duties and Responsibilities of Standing Committees," for distribution to officers, board members, and committee chairs. In 2000, this committee was made a standing committee, Committee on Committees, by the Board of Directors. Following the 2003 meetings, the name was changed to Coordination Committee.

### **Information Items:**

(1) Committee worked to compile the Annual Report. As in past years, reports were submitted past the 1 May deadline. However, the late scheduling of the Annual Meeting allowed more time to construct the report and send it to committee chairs for review.

**Action Items:** None.

**Respectfully submitted,**  
Jonathan A. Jenks, Chair  
(Jonathan.Jenks@sdstate.edu)