

## **Coordination Committee**

**Committee Members:** R. E. Barry, Jr., J. R. Choate, J. G. Hallett, J. A. Jenks (Chair), M. A. O'Connell, and D. L. Waldien

### **Mission:**

This committee was established as the ad hoc Committee Review Committee in 1998 by the President and charged to formalize mission statements, clarify responsibilities of each standing committee, and to prepare a working document entitled, "Duties and Responsibilities of Standing Committees," for distribution to officers, board members, and committee chairs. In 2000, this committee was made a standing committee, Committee on Committees, by the Board of Directors. Following the 2003 meetings, the name was changed to Coordination Committee.

### **Information Items:**

(1) Committee worked to compile the Annual Report. As in past years, reports were submitted past the 1 May deadline, which makes it difficult to compile the report, send the report to all committee chairs for final review, and incorporate last minute modifications prior to the Annual Meeting.

**Action Items:** None.

**Respectfully submitted,**  
Jonathan A. Jenks, Chair  
(Jonathan.Jenks@sdstate.edu)